ORGANIZATION	DESCRIPTION	SIZE OF ORG & OFFICERS	HOW DO I JOIN	CONTACT	EMAIL	SUB COMMITTEE	EVENTS	EVENT DESCRIPTION	EVENT DATE	APPROX TIME COMMITMENT	ADDITIONAL COMMENTS	RESPONSIBLE PARTY
Athletic Committee	The Mary Our Queen Athletic Club oversees the various sports teams within the school and Parish. Our organization is made up of several sub-committees that oversee a specific sport or event. We have opportunities for students of Mary Our School or the Religious Education program to participate in volleyball, football, basketball, track and field, cross country, adult basketball, and soccer.	members. President: Kerry Stull Vice President: Jay Wortman Secretary: Kate Weber	Email kerry.stull25@gmail.com for details. Or, you can attend one of our monthly meetings.	Kerry Stull	kerry.stull25@gmail. com		Monthly Meeting		We meet on the 3rd Wednesday of the month at 7:30.	You can be involved in various ways that would all have varying time commitments.	Please contact Kerry Stull via email at kerry. stull25@gmail.com if you have any questions about the mission or becoming a member.	Bob
							Trivia Night		October			
							Golf Outing		September			
		24 current Scouts + 12 adult										
Boy Scouts	It's the mission of Boy Scouts to prepare young men to make ethical choices over their lifetime and achieve their full potential while developing a strong moral character, self confidence, good citizenship, and personal fitness through fun activities	Ieaders Scoutmaster - John Novotny Troop Committee Chairman and Treasurer - Jay Nigh Advancement Coordinator - Mike Vlcek	Contact the Scoutmaster at 402-216-6374 or scouts@moqchurch.org or show up at any meeting.	John Novotny - 402-216-6374	scouts@moqchurch. org		Weekly Meetings		Sundays @ 6: 30pm-8:00pm in the MOQ social hall	1.5 hours per week		Bob
							Frequent Campouts and Day outings, yearly Summer Camp, and occasional High Adventure trips	Varies depending on the events	Varies throughout the year	Optionally a single week for summer camp and a few weekends a year for campouts. Advancement is at the Scouts own pace	organizations are provided by either the Girl Scouts of America or through the Mid-America Council soonsored Girls Troops	
Cub Scouts	Cub Scouts is for boys in the first to fifth grade. Program focuses on family and neighborhood involvement through learning activities and fun	Cub Master: Chris Moore Treasurer: Bob Soukup Popcorn Kernel: Vacant Religious Emblem Coordinator: Advancement Chair: Vacant Den Leaders: One per Den – Lion (K), Tiger (1st), Wolf (2nd), Bear (3rd), Webelo (4th), Webelo – Arrow of Light (5th)	Recruitment starts every August. Parents must attend all meetings for Lions and Tigers. Den leaders are typically volunteer parents who have a scout in that den. Contact the Cub Master if you want to volunteer.	Chris Moore	moqscoutspack448@į mail.com	g	Monthly Meetings		1st & 3rd weekdays each month, Tuesday's or Thursday's. 3rd Sunday each month August through May. Leaders also meet the last Monday of each month at 7pm		Must be Safe Environment Trained through the Archdiocese and must have Youth Protection Training through the BSA	; Bob
							Hiking, Hayrack riding and campfires, Pinewood Derby, Cake Bake, Scout Olympics, Fishing Derby. Also volunteer for Fall Festival, Salvation Army Bell Ringing, Scouting For Food.	Varies by event	Ongoing throughout the year	2 to 4 hours per month and opportunity to go to summer camp for 3 days		
Cantata Program	Volunteers will assist classes with making props/costumes and helping students to decorate the gym. A few volunteers will help move stages with Mr. Tom Gregor the day before and after Christmas Cantata. 3rd grade parent volunteers will help with fitting and hemming costumes for the Nativity Presentation.	10-12. Ideally 2 parents per grade level	Google form will be released in August	Amelia Imada	aimada@moqschool. org		Meetings		1-2 meetings after school in November			
							Christmas Cantata	K-4 Christmas Program	TBD 1st week in December	2 hours with classes to make props. 45 minutes decorating gym approximately 3 hours total	Thank you so much for your help. Parents who have sewing or crafting skills- this is for you!	Anne
Fall Festival	Annual fall festival is held on the second Saturday of September and brings the MOQ community together for games, food, drinks, rides, entertainment, and fellowship	Fall festival chairs	Contact Fall Festival chairs	Dave & Angie Mills	moqfestival@gmail. com		Fall Festival	Saturday evening in September	Second Saturday in September	1+ hours	A sign up genius will be sent out and volunteers can sign up for any shifts they would like. Shifts include set up, running game booths, selling tickets, running bake sale, clean up, etc.	Karen
Girl Scouts/Brownies/Dai sies	The mission of Girl Scouts is to inspire girls with the highest ideals of character, conduct, patriotism, and service, so that they may become a happy and resoureful citizen.	Each grade has own troup, and each troup has their own finances. Each troup has their own troop leader. There is an overall leader to help guide troop leaders	Contact the girls scouts email and then they'll put you in contact with the appropriate troop leader	Libby Haus	moqgirlscouts@gmail com		Meetings		Meetings determined by individual troops	1-2 hours		John
							Service Projects	Troops work together on		varies		
								a common service project Man booth, Off to the				
							Fall Festival	races				
							Fish Fries	Sell cookies at Fish Fries	Lent January /	3 hour shifts		
							Father / Daughter Dance		February			
Home & School	Supports the school, students, faculty, and staff at MOQ. The association strives to help MOQ feel like your child's home away from home.	Executive Board - 4 members - President, Vice President, Treasurer, Secretary	You are automatically a member if you have a child attending MOQ. Meetings are open to all meeting.	Jenny Dillingham	moqhomeandschool @gmail.com		Monthly Meeting		2nd Monday of the month at 6: 30 pm. Open Invitation to any parent/guardian of MOQ. Officers are required to attend meetings			Karen

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						Apple Trees	Apple Trees	Apple Trees are in the Narthex, donors can take an apple and donate the item on it for the teacher	twice a year	0-10 hours	gather lists from teachers, make apples, display trees, advertise. Manage volunteers to assist
						Faculty Appreciation	monthly meals	Monthly treats for teachers + special gifts	monthly + other	0-10 hours	plan appreciation days for teacher treats, promote and manage volunteers
						Hospitality/special events/welcome committee	varies				
						Mustang March Chair	Mustang March	Home & School's largest fundraiser event-pep rally and kids walk around neighborhood	a Friday in October	depends on number of sub-committee members	Responsible for overseeing all of Mustang March, including fundraising, advertising, pep rally, volunteers. Create subcommittees for each area
						New Parent Partner	na	na	na	0-10 hours total	coodinate new families to be paired with a veteran family
						Preschool Liason	na	na	na		Coordinate room parents for each classroom, send
						Room Parent Coordinator	na	na	na	0-10 hours total	communication, education of room parent duties
						Raise Right	few times per year	Ordering periods for gift cards	tbd	0-10 hours total	coordinate Raise Right orders, develop communication with school, disperse gift cards
						Mustang Stampede Chair	March Stampede	Stampede		0-10 hours during	Coordinate the Mustang Stampede, gather
						School Board Advisor			March	Mustang March	volunteers to help move signs, advertise
						Social Media	na	na	na	1-2 hours/week	create and post information to MOQ Home & School social media
·						Dine Out	varies	Don & Millies and other	monthly at		coordinate fundraising restaurant nights, advertise
						Nights/Fundraising		nights	minimum		events maintain the used uniform room, create sign-up
						Administer Used Uniform Room	na	na	na	1+ hour/week	genius for weekly volunteers, prep for Back-To- School night sale
						Trunk or Treat	Trunk or Treat	Trunk or Treat in MOQ Parking lot	Friday night in late October	10-20 hours	Oversee promotion for trunks and treaters, food/drink, hayrack rides, haunted house, manage volunteers, candy donations
Knights of Columbus	Catholic fraternal service organization dedicated to providing charitable services, promoting Catholic education and Catholic plublic policy positions, and actively defending Roman Catholocism in various nations	multiple officers, 200+ members	must be a catholic male, contact email to begin registration process, info in bulletin as well	Chris Lawler	grandknight@moqkni ghts.org		Monthly Meeting		2nd Thursday of the month, rosary at 6:45, meeting at 7, dinner following		Karen
						Fish Frys	Fish frys	Lenten fish frys in cafeteria	Fridays during Lent	varies-multiple subcommittees within fish frys	each subcommittee manages their volunteers, shift range from early afternoon on fridays to late night cleaning. Any and all help welcome!
						Free Throw Contest	multiple rounds of free throw contest for parish youth	multiple rounds of free throw contest for parish youth	January-Feb	varies	plan, advertise, and run the free throw contest at MOQ, work with outher councils for ongoing levels of competition, gather volunteers for assist at event
						Soccer shootout	Soccer Shootout	shooting contest	during fall festival		plan, advertise, and run soccer shootout. Gather volunteers for assistance
						Bike build	Build Day	build bikes purchased for christmas donations	Sunday in December	varies	leader plans the day, volunteers help build the bikes
						Calendar Club	na	na	na	mostly between October	
									during fall	to January	distributions for calendar club oversee all needs for the booths, coordinate
						Fall festival booths	Meat Wheel, funnel cakes	Meat Wheel, funnel cakes		varies	volunteers
						Tootsie Roll Drive	na	na	Fall February or	varies	coordinate Tootsie Roll drive
						One Rose One Life drive	na	na	March	varies	coordinate One Rose One Life Campaign
Ladies Guild	We are the women of Mary Our Queen parish. We foster friendship and spiritual welfare within the parish.	All women of the parish are members of the Ladies Guild	Because all women of the parish are members of the Guild, there is not formal requirement to participate. Come to a monthly gathering, follow us on Facebook and sign up to receive our Flock Note communications. All are ways you can learn of opportunities to build friendships, serve the parish and/or community and feel empowered to be involved as much or as little as you want.	Angie Mills & Jami Woodling	moqladiesguild@gmai l.com		Monthly Meeting		3rd Thursday of the month		The Guild is a fantastic opportunity to meet other women and offers the flexibility to be involved on many different levels. There are numerous activities aimed towards those who want to participate in a more flexible fashion. Some of the opportunities to get involved with include shopping for Christmas families, preparing baskets for MARQUEE,working a fish fry or simply signing up to donate a dessert or share your time at a funeral luncheon. Additionally, the Guild partners with the school to support events like Mustang March and providing opportunities to our junior high students to provide service to our community.
							Fish Fry Desserts, Fall Festival Raffle & Booths, Golden Years Luncheons, Funeral Luncheons, Christmas Families and so much more!	Varies events throughout they year	Ongoing	Each event/service project has various time commitments. It could be an ask for prayers, to make desserts for a funeral or chairing one of our many events/service projects throughout the year.	

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Marquee	Mary Our Queen Achieving Religious Quality and Unsurpassed Elementary Education - is our parish's largest fundraiser. It is a dinner, dance, and auction.	Chairs and committee chairs	contact chairs	Nicky & Andrew Rainbolt, Nicki & Jamie McCarville, Katryna & Steve Floersch	moqmarquee@gmail. com		Meetings		monthly starting in fall, then bi- weekly to weekly starting in January. Meetings are only for chairs and committee chairs			Karen
							Marquee	formal/semi-formal event, largest parish and school fundraiser	Saturday eveng in February	varies	Role is to oversee all of the subcommittees, manage finances, responsible for live auction, night planning, reserving venue, etc	
					Sign-U	Up Parties		Organizes sign-up parties donated for purchase. Solicits and advertises for party hosts. Assist in setting prices, dates, etc. Formats information for advertising.				
					Adver	rtising				work begins in fall, communicate through event	Duties include securing adevertising sponsors, and is the main contact	
					Acquis	isitions				work begins toward end of summer goes through event	This group obtains all of the auction items, builds packages and baskets, prices items, maintains the master list, enters items into online program, gathers a large group of volunteers to request items	
					Auctic	on Display				most hours near event	Chair plans out the display of auction items. Also gets the group of volunteers forset up the day before the event.	•
					Social	l Media				1+hours/week throughout	Send promotions of all events, needs, and requests to MOQ social media	
					Invitat	itions/Logo				most hours early in planning process (fall)	create logo for event and develop invitations	
					Auctio	on Book				most hours near event	design the auction book, layout, editing, and printing	
					Basket	ets				most hours near event	put items in baskets and wrap them for display. Manage volunteers to help with wrapping times	
ľ					Under	rwriting				throughout	Manage fundraising of larger donors. Plan underwriting party (usually in early January)	
					Teach	ner liason				throughout	work with teachers for donated items for auction, class projects	
					Reserv	vations				begins in January, most hours in the 2 weeks before event	Manage incoming reservations, assign seats at tables, set table layout, set up placecards at event	,
1					Decor	rations				varies	design table decorations for event, work with school for décor if needed, place décor day of event	
					Bidpal	ıl liason				bulk of hours occur in the month leading up to event	Main contact for online event management software, which handles ticketing, donations, auction, payments, etc	,
MEN'S CLUB	Men's club mission is to unite the men of MOQ through faith, fellowship, and service and provide on-going support for parish needs and improvements	50 - 80 members. Officers are President, VP, Secretary, and Treasurer that serve 1 year terms. Other officers are Sergent at Arms who are responsible for preparing the meal.		Jamie McCarville	moqmensclub@gmail. com		Monthly Meeting		1st Monday of the month in the Cafeteria		Meetings are held in the Cafeteria. There are no dues, but a goodwill donation of \$5 helps cover dinner, beer, and refreshment expenses.	John
							Game Feed	Men's Club biggest fundraiser. All proceeds go back to the school in the form of Cub Scout & Boy Scout Charger fees, Robotics funding, and various capital projects		Members volunteer to help set up the Friday before and then the Saturday of the actual event.		
							Picnic in the Parking Lot		Last Friday of May, June, July, & Aug	A few hours the day of the event		
							Fall Festival	Grill and serve refreshments and beer	September	A few hours the day of the event		
							Trunk or Treat	Prepare food and serve refreshments and beer	October	A few hours the day of the event		
					Lands	scaping		Maintain the school landscaping Labor Donation to the	Varies	A few hours		
ſ							Labor of Love	highest bidder at Marquee - typically 5 hours				
							General labor as required					
		1						Grill and prepare lunches				

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Parish Council	Assist the Pastor in developing and deepening the parish faith community in order to fulfill the mission of Jesus. As a consultative body, the Council proposes a vision and direction for parish life.	Tim Smith – President, Gina Rau – Secretary, Andrew Rainbolt, Emily Knofczynski, Heidi Knofczynski, Tim Salzbrenner, Susan Huse, John Meyer and Mike Heser – members.	Annual elections are typically held in May. Applications to run for election are released in April. May be appointed by pastor.	Tim Smith	tjsmithone@gmail. com	Monthly Meeting		3rd Tuesday of the Month.	2 hrs per month		Bob
Robotics	An afterschool program for students in grades 4-8. Students design, build and program a robot to compete in that year's VEX IQ game. We use regular mentors but also volunteers to help at single day events.	Head Coach Tara Petersen; currently 10 mentors to help with individual teams.	Email Tara Petersen at petersent@moqschool. org	Tara Petersen	tpertersen@moqscho ol.org	Meetings		Tuesday 3:15 - 5: 00 for regular practice; Events are typically on Saturday.	Regular mentors volunteer about 2 hours a week from Sept Feb. Event volunteers are for 3 - 6 hours.		Anne
i											
School Board	The MOQ school board is an advisory group to the pastor and principal on matters involving religious training, education, and administration of MOQ School. They serve to ensure a school environment that proclaims the message of faith, fosters community, encourages worship and prayer, and establishes the relationship of educational programs with our community and our church	9 members who serve rotating 3 year terms. 3 new members are elected each year to replace outgoing members. Officers include the President, Vice President, and Secretary.	Annual elections are typically held in May. Applications to run for election are released in April. May be appointed by pastor.	Bob Soukup	bsoukup@moqschool. org	Monthly Meeting		1st Tuesday of the Month. This follows the school calendar with meetings held August through June. No July meeting.		Responsible for helping establish the 5 year plan which is used as part of the accreditation process for the school. Members may also be asked to participate in the accreditation review once every 5	Bob
Other Opportunities	Grade school lunch	2 cafeteria staff employees	The SignUp Genius link is sent out to all parents. To volunteer in the cafeteria your Safe Environment. Training certificate must be current.	Michele Zaleski	mzaleski@moqschool. org	Volunteers sign up as much or as little as they wan	ıt	Daily as long as we are serving lunch	2 hours (10:25 a.m. until 12:25 p.m.). Some volunteers stay until 1 pm	If you know of someone who would like to volunteer but doesn't get school email. have them contact me. If you are unable to stay the whole 2 hours but want to volunteer contact me.	. Anne
	PreSchool Lunch		https://www.signupgenius. com/go/9040e48a4a92aaaf85- moqpreschool#/	Kristen Burton	kburton@moqschool. org	All School Days	Help prep student lunch trays, assist with opening student lunches, refills, and help clean up tables/kitchen		10:45 AM – 11-:45 AM	Must be Safe Environment trained	Bob
	Chess club			Mark Anderson	manderson@moqsch ool.org						John
	Hospitality Committee						Welcoming new Parish and School Family				