



**MARY OUR QUEEN SCHOOL BOARD
MEETING AGENDA
"Where Faith and Knowledge Meet"**

DATE: August 6, 2024 – 7:00 pm
LOCATION: MOQ Library
VIRTUAL LINK: meet.google.com/cnd-kcwo-nqe

SCHOOL BOARD MEMBERS: (P=Present, A=Absent)

ATTENDANCE	NAME	POSITION
A	Father Marc Lim	Ex Officio
P	Mrs. Maureen Hoy	Ex Officio - Principal
P	Cindy Toohar	MOQ Faculty Representative
P	Bob Soukup	Board Member
P (virtual)	Scott Murray	Board Member
P	Anne McGill	Board Member
P	John Hillebrandt	Board Member
P	John Sullivan	Board Member
P	Kevin Van Winkle	Board Member
P	Ellie Stull	Board Member
P (virtual)	Kelly Peklo	Board Member
P	Sarah Dempsey	Board Member

- I. **Opening Prayer:** **All**
 Heavenly Father, we come to you today asking for your guidance, wisdom, and support as we begin this meeting. Help us to engage in meaningful discussion; allow us to grow closer as a group and nurture the bonds of community. Grant us light to help recognize the needs of our parish, and strength to make wise decisions for the benefit of all. We ask these things in your name. Amen

- II. **Welcome and Approval of Minutes:**
 - A. Welcome New Members Kelly and Sarah. Welcome back to Scott as an appointed member.
 - B. Meeting minutes for May distributed via email.
 - 1. **Motion to Approve:** John H.
 - 2. **Second:** Kevin

- III. **Board Elections**
 - A. President
 - 1. Nominations: Scott



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2. **Action Item: Vote** - Scott appointed 2024-2025 President. Approved by all in attendance.
- B. Vice President
 1. Nominations: Kevin
 2. **Action Item: Vote** - Kevin appointed 2024-2025 Vice President. Approved by all in attendance.
- C. Secretary
 1. Nominations: John S.
 2. **Action Item: Vote** - John S. appointed 2024-2025 Secretary. Approved by all in attendance.

IV. Principal Report

Maureen H.

- A. Back to School Preparations
- B. Enrollment
 1. At a 4% increase. Fully staffed with only two new staff members that are new to MOQ. OSN Children's Scholarship Fund is done and money is now coming in. Jeremy has been good about helping with the OSN money that is available.
- C. Indoor/Outdoor Improvements
 1. New playground surface is supposed to be put down ASAP. Heat may have played an issue this past week in getting this completed. The new outdoor play space for Early Childhood is coming along very well.
 2. Sound panels have been installed in the Preschool and are very helpful to both teachers and students.
- D. Home and School
 1. New flyers will be distributed at Open House as will forms for the MOQ yard signs. Continue to do a good job keeping things moving forward. Mustang March sponsor letters are going out this coming week. The ball is rolling with this effort.
- E. Curriculum Night
 1. What are the improvements for this particular night?
 - a. Working on pieces with bullet points for parents to take home. Half sheet handout with most important takeaways. Include blurbs for the volunteer hours.
 - b. Potentially free up time and not going over drills and safety info as intensely.
 - c. Teachers will have website info available starting in the fall with info about themselves, announcements and parent pages with needed info. Making the curriculum more available.



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V. Pastors Report

Fr. Marc

VI. Old Business

A. None

VII. New Business

A. 2024-2029 Strategic Plan

1. Review the approved plan prior to September.
 - a. Cindy Tooher shared info about where we are going with the new documents that were created with last year's board. How do we introduce this to family's?
 - 1) Flip book on the website. Visual and easy to understand for families. Opportunity that we can communicate out when items have been met and/or changed. Should probably try to update quarterly so families can see the progress being made. Would like to release this with the first Mustang Memo. Would be found on the website under the Parent Portal and within the School Board page. Cindy is sharing with the group, so please take some time to look through and give suggestions if needed.
 - 2) Might be in a better place now to do a Town Hall type gathering to talk through the strategic plan and the Bridge the Gap. Is there an opportunity to present something during Curriculum Night? A survey could be sent out to gauge interest in a Town Hall or at least see what kinds of questions there might be. Preschool Family Nights might be an interesting place to showcase too.
 - 3) Scott can speak for a bit about things at Curriculum Night too. He will speak at both nights. Emphasize the strategic plan and getting involved. Possibly get name tags for the school board so parents know that we are all available for questions/concerns.
 2. Formation of sub-committee groups in September
 - a. Please familiarize yourself with the pillars and overall objectives so you are prepared for this activity in September.
 - b. The strategic plan is a living, breathing document and can change as we progress through the year.

B. Parish Council Budget



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1. With our financial pillar in the strategic plan, this information was shared with the board. Most information shared was to be transparent with those involved. Providing the projections for items that are going up in price and how tuition and enrollment are moving and being effected, especially in the next five years. **This document is not to be shared with the general public.**
- C. Accreditation visit to be April 8-9, 2025
 1. Small portion will involve school board members. Maureen will give more info on this and what to expect from this process.
- D. Kindergarten Ice Cream Social – Aug 11, 12-1pm
 1. School board members invited to attend
- E. School Board Photo for Website
 1. Please be prepared to wear nice clothes as this picture will be on the website for the next year.
- F. Back to School Picnic in the Parking Lot - August 23
 1. The winning class gets a pizza party and the teacher will get a gift card. Cindy can create a document to share with the masses.
- G. Need to start updating the contact information for all of the volunteer groups. As we know about changes, let's start updating. Do a generic all call for the various groups.
 1. Board will need to make the final decision as to whether or not volunteer hours will be required, if a monetary amount will be set for those who don't etc. Will more than likely come as a result from this year. Would be nice if everything was in place for when the next enrollment period opens.

VIII. Meeting Adjournment

Motion to Adjourn: Kevin
Second: John H.

Next Meeting: September 3, 2024 @ 7pm
Location: MOQ Library

IX. Closing Prayer

All

Heavenly Father, as we come to the end of our time together, we thank you for what has been accomplished here today. May the matters discussed serve as a catalyst to move us forward and cause us to advance and see growth in all areas of our lives. May we leave here recognizing You are the God of all wisdom, and You are willing to lead us forward. This we pray in the name of the Lord Jesus. Amen