



MARY OUR QUEEN SCHOOL BOARD
MEETING AGENDA
"Where Faith and Knowledge Meet"

DATE: January 7th, 2025 – 7:00 pm
LOCATION: MOQ Library
VIRTUAL LINK: meet.google.com/cnd-kcwo-nge
SCHOOL BOARD MEMBERS: (P=Present, A=Absent)

ATTENDANCE	NAME	POSITION
A	Father Marc Lim	Ex Officio - Pastor
A	Father Steve Boes	Senior Associate
P	Mrs. Maureen Hoy	Ex Officio - Principal
P	Scott Murray	Board Member - President
P	Kevin Van Winkle	Board Member - Vice Pres.
P	John Sullivan	Board Member – Secretary
P	Bob Soukup	Board Member
P	Anne McGill	Board Member
A	John Hillebrandt	Board Member
P	Ellie Stull	Board Member
P	Kelly Peklo	Board Member
P	Sarah Dempsey	Board Member

I. Opening Prayer:

All

Dear Lord, thank you for the opportunity to meet today. May we engage with each other with faith and perseverance. May we manage each situation with wisdom and value. May we speak and serve with integrity and purpose. Lord, we invite you to work within us today.

II. Approval of Minutes:

A. Meeting minutes for December distributed via email.

Motion: Ellie

Second: Anne

III. Principal Report

Maureen Hoy

A. Enrollment

- Verbiage is slightly changing from some of the feedback that was given. Especially specifying K-8 only for volunteer hours.

B. Catholic Schools Week

C. Calendar

- A draft is being sent out as questions are starting to come in. Will be following the HS Spring Break schedule. They have decreased the number of



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Faith Formation days, but will be keeping for science and reading development days.

2. Please send any updates as soon as possible as this needs to be finalized soon.
- D. Accreditation - April 8-9. The School Board will be front and center. There will be some day and evening hours required. Schedules should potentially be cleared for April 8th as small discussions usually happen then.
- E. Blue Ribbon - application being sent January 8. Send lots of prayers for success. We have lots to be proud of.
- F. Marketing
 1. 59 currently signed up for Kindergarten RoundUp. This is the push time. Mrs. Hoy is checking on yard signs to put out.
- G. Catholic Schools Week - Mass on Sunday, January 26 with teachers and staff. Open House as well. Would be good to have some School Board presence if possible. Maureen looking into the possibility of having name tags or shirts to set board apart from the crowd.
- H. Bridge the Gap - have hit the goal of \$35,000. Happy with progress prior to the holidays.
- I. Staffing - letters of intent go out on Friday.
- J. Christmas Cantata - overall response was good. Will probably keep going with this format for now.

IV. Pastors Report

Fr. Marc/Fr. Steve

- A. Fr Marc is back!
- B. Any News/Collaboration items with St. John Vianney

V. Old Business

- A. None

VI. New Business

- A. Committees
 1. Parent Involvement
 - a. Communication out to parents of requirement
 - 1) Maureen has made revisions to the volunteer blurb to be included in the Enrollment Packet.
 - 2) Families will need to click on the agreement before moving forward in the enrollment process.



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- 3) More language will be used to promote the community building effort in marketing opportunities throughout the school year.
- 4) Committee will create FAQ for families.
- b. Tracking Volunteer hours
 - 1) Kristen will be looking over the possibility of drop down lists within FACTS. Will need to make sure she has a good list for entering.
 - 2) Cindy could potentially create a video showing families how to enter their hours within FACTS.
2. Finance
 - a. BTG Fundraising Targets - Metrics
 - 1) Will need to get with Cindy to get metrics. Do we revise the goal to a higher amount? What was the participation rate? More information will be needed to go forward with this process.
 - 2) A link will be included within the Enrollment Packet. Families will need to click options before going forward. Would like to know what the user experience will look like in order to make this the easiest for families.
 - 3) What is father's overall plan with this effort? A facilities master plan? Plans should be started sooner rather than later.
 - 4) More presence at events with QR codes to keep the word moving. Also having a potential handout for Grandparent's Day would be good. Lots of ideas to get with Cindy about.

VII. Meeting Adjournment

Motion to Adjourn: Kevin
Second: Kelly

Next Meeting: February 4th, 2025 @ 7pm
Location: MOQ Library

VIII. Closing Prayer

All

Thank you, Lord, for your presence with us this day. As we depart from this space now, we ask you to bless us throughout the remainder of the evening and guide us safely home. Do not let the learning and conversations of this gathering die, but, instead, may they continue to ruminate within us and bear fruit



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in our ministries throughout the year, until we find ourselves together again. We ask this in the name of Jesus, and in the power of the Holy Spirit, Amen.